CIVICA



Boost employee self-service

Drive efficiency savings with an online Payroll portal. Plus, reduce administrative tasks and employee queries.

Empower your employees

Significantly reduce the number of payroll queries and requests with Authority Payroll. Providing an online portal gives your employees easy access to view personal data, view and print check stubs, and enter timecard information. This saves you time to focus on other priorities.

Agile and always on

A web-based solution, it gives users freedom to log on from any computer and location. Users can simply update timecard and inquiries, while boosting the payroll teams' productivity.

Find what you need fast

Boost employee self-serve by uploading forms and information on the website. Managers can upload forms for their department, so you don't have to stop what you're doing to print information for an employee.

Simplified reporting

Provides an easy-to-use report writer for enhanced reporting. Authority Payroll comes preloaded with readymade reports for you to use.

Additional features include:

- Provides electronic files for federal, state, and local requirements
- Interface information with both Microsoft and Google applications
- Export files to Excel, PDF and attach to emails
- Unlimited deductions with flexible calculation setup
- Tax calculations and reporting available for multi-city purposes
- Autopay of specified employees
- Document attachment to employee files and timecard
- Full check voiding
- Auto-update of accrual codes.

Why choose Authority Payroll?

- Empower employees to be more self-sufficient, allowing staff to focus on administration instead of employee service
- Save time, ink, and money by making pay stubs available online for employees
- Increase efficiency with robust reporting capabilities that simplify the reporting process
- Improve data accuracy and eliminate typos by automating manual processes.





