Civica’s educational expertise has evolved from the development, implementation and support of five different school management solutions, deployed across Australia over the last 40 years.

This expertise has driven the development of our next generation enterprise school administration solution, with functionality continuously refined through engagement with our Australian educational customers.

Our solution is designed to save time, improve data integrity and transparency, and consolidate information for users so they can work more effectively and efficiently.

Core benefits

Intuitive and easy to use interface
Easy to learn with minimal training requirements.

Anytime-anywhere access
100% web based means you can work from any internet enabled device.

Resolves challenges with complex family arrangements
Provides timely and accurate information about students and their caregivers.

Flexible and configurable
Can be tailored for use in individual schools or groups of schools.

Date driven data management
Historical student information is retained and can be accessed at any point in time.
Functional features of CE Admin

**Personalised approach:** user configurable dashboards and views

**Enrolment enquiries:** manage initial requests for information from prospective parents

**Future students:** manage applications and wait lists

**Application wizard:** configure an application form with workflow to suit your school’s application process

**Current students:** manage information for enrolled students, including a comprehensive single page Student Profile

**Family groups:** flexible options for managing family groups and their members

**Past school members:** manage records for historical students, caregivers and staff

**Staff:** manage comprehensive staff records

**Automated notifications:** system generated reminders ensure key tasks are not overlooked

**Student history:** appropriate access to previous school’s information (where available)

**Flexible and automated roll-over and transfer processes:** ability to perform EYoY processes weeks or months ahead of time

**Comprehensive student information:** behaviour, attendance, group memberships, detentions, suspensions, awards etc.

**Ad hoc report writer:** easy widget driven interface to create school specific reports

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Manage comprehensive staff records

Tailored dashboards and views

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Comprehensive student, staff and caregiver information in an easy to use interface.

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Transforming the way you work