

Trac and Microsoft Teams Integration

Fill vacancies using remote interviews to reduce hiring time and find the talent you need



To meet the Covid-19 government guidelines, remote meetings and interviews via video conferencing increased. Microsoft Teams has become one of the most popular and safest ways of interviewing applicants.

Simple processes

Interviews set up in Trac automatically updates the panel's Microsoft Teams and Outlook calendars to help with everyday recruitment challenges such as multiple rounds of interviews and overseas recruitment. Our integration works seamlessly to make video interviewing simpler saving you time, effort and cost.

Manage talent

Attending virtual interviews benefits candidates by saving on travel time, expenses and enables flexibility. Trac supports candidates through the interview process by sending new notifications via the applicant dashboard so they can add to their calendar which will in turn improve your 'did not attend' rates.

Key benefits for recruitment

- Changes made in Trac to interviews including rescheduling, cancellations or the interview panel automatically updates in real-time in your Teams and Outlook calendars
- An intuitive new template set including tags that remove the need to manually send invites or links
- Sits seamlessly in the Trac interview gateway, ensuring interviews over Microsoft Teams are easy to use
- Reduces manual data entry into multiple systems
- Interview more candidates, faster and efficiently
- Less travel and expenses for overseas interviews.

Key benefits for candidates

- Updates the applicant account area with; notification to book interview, joining link for Microsoft Teams interview and add to calendar option
- Events linked to Outlook and Teams calendars
- Improve your candidate experience, remote interviews can be less stressful.

Why choose Trac and Microsoft Teams Integration?

- Automatic calendar updates in real-time
- Interview more candidates
- Reduces administration and operating costs
- Less travel and expenses.

“The system is very clever in updating diary invites quickly should there be any changes/cancellations to the interview. Manager's feedback has been very positive, ran smoothly, saved a lot of time and prevented mistakes.”

Amie Wright, Recruitment Advisor
Birmingham & Solihull Mental Health
NHS Foundation Trust

