# civica

## **REMS** Online intake

As a vital part of the learner journey, the student recruitment process should be seamless and streamlined. REMS Online Intake is an integrated online recruitment system designed to allow prospective students to browse courses, make enquiries, apply and enrol at your college – at a time and place that suits them.

### Online self-service for streamlined administration

REMS Online Intake streamlines the recruitment process, enabling you to focus more time on education and less on administration. A responsive, mobile-friendly interface makes it easy for prospective students to browse, enquire, apply and enrol on your college's courses, reducing queries and speeding up the process. Course information can be listed easily, meaning that recruitment doesn't stop when the college is closed.

#### Improve accuracy of data

Prospective students complete forms online, which removes potential barriers caused by paper or telephone-based applications, and reduces the risk of errors. Data only needs to be captured once, handwriting does not need to be decrypted and only completed forms are received.

#### Reduce queries with an automated application process

Once a prospective student has applied, they can monitor the progress of their application online. The Online Intake module allows them to book interviews, upload supporting documents, accept offers and even apply for financial awards and bursaries. All of this reduces administrative burden on the college, and speeds up the application process.

### Easily promote adult leisure and community learning courses

REMS Online Intake enables you to promote courses and activities which do not have entry requirements, and collect secure online payments immediately. A simple interface allows your college to offer new provision quickly, opening up new revenue opportunities.

#### Improve course viability and track the effectiveness of your promotions

Time-based discounts and targeted campaigns can help maximise recruitment, and REMS Online Intake makes this simple, enabling your college to take a proactive approach to digital course promotion. The module is fully compatible with Google Analytics, which allows you to track and measure the effectiveness of your recruitment practice.

#### Integration for a seamless experience

REMS Online Intake integrates with your MIS to offer a smooth experience for students and admin staff. Course numbers are always up to date and accuracy is improved, making it easier for you to keep on top of enquiries, applications and enrolments.

