

Easy, secure and accurate expense management for your people

Civica Expenses (formerly MyExpenses) delivers fast, accurate expense claims for public sector employees.

Designed to make expense management easy for your employees and your finance team.

With over 20 years' experience, Civica Expenses supports more than 200,000 users worldwide and is a trusted partner to central government, NHS and charities.

### Expenses on the move

Civica Expenses empowers your mobile workforce to enter and submit expense claims anytime, anywhere via our app. It also allows managers to approve expense claims on their mobile, speeding up the approvals process.

# Streamline receipt management

Prevent lost receipts with our digital snap and store app functionality. Reduce manual entry with Optical Character Recognition (OCR) which populates receipt values automatically.

## Accurate mileage claims

Save employees time by recording journeys automatically using built in GPS on our app. If you prefer you can still manually enter postcodes of each stop.

## Supports sustainability

Track carbon emissions related to business travel on every claim. This helps employees to make more sustainable choices to reduce their carbon footprint and supports public sector net zero carbon targets.

#### Learn more:

civica.com/expenses

#### **Contact email:**

expensemanagement@civica.co.uk

Access anytime, anywhere with our app

2 Improve efficiency through automation

Supports sustainability

"With Civica Expenses there's no need to keep paper copies, no lost receipts, all information available online, which allows quick efficient processing."

Thomasz Nikiel, Finance Director, Rightmove

