

Civica Roster

Maximise your workforce and deliver effective services

Civica Roster can adapt to different environments and workloads, allowing you to streamline your workforce planning, no matter what your industry.

It helps organisations roster contracted and flexible staff efficiently, predict and manage demand and monitor time and attendance.

Using our cloud software, you can easily roster and share working schedules in one place giving flexibility across multiple companies, sites, departments and teams.

One view of staff availability

Civica Roster ensures safe staffing levels by monitoring demand hours for each service and specific skill set needed.

You can clearly identify gaps when unexpected changes happen, allowing you to quickly fill any open shifts and match eligible employees by experience, skills, qualifications and cost.

Replace paper rosters and timesheets

It's easy to keep track of staffing costs in real-time. Have confidence knowing that your rotas meet demand and budget, contracted hours are optimised, and overtime and agency costs are kept to a minimum.

Templates for recurring shift patterns and activities can be pre-loaded saving you hours of admin time and planning. A live dashboard view of service delivery shows open shifts, in progress, not started and completed.

Time and attendance data is automatically processed for payroll so managers only need to get involved if parameters are breached. Accurate and up-to-date employee time data can be used to pay actual time worked rather than planned shifts.

Reduce agency costs with MyDay app

With our MyDay mobile app managers can offer employees additional shifts straight to their mobile phone and reduce agency use. It uses geofence technology so employees can clock in and out of shifts and check their rota wherever they are.

- 1 Gives an holistic view of staff availability
- 2 Automates rostering and cuts admin time
- 3 Enhances employee experience and morale

Trusted cloud partner to

3,500+

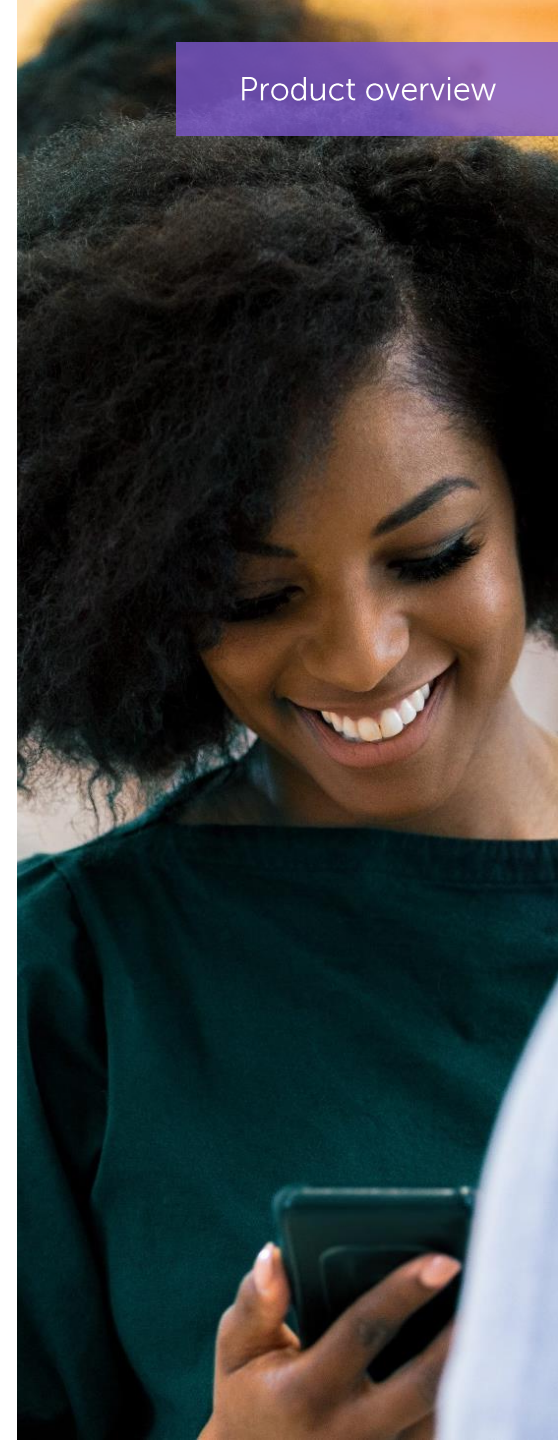
customers around the world

Learn more:

civica.com

Contact email:

roster@civica.co.uk



5 reasons to choose Civica Roster

1. Track service delivery demands and flex your team roster to match staff supply to services; the balance bar helps curb over or under-rostering
2. Remove paper and improve information flow from service planning through rostering, service delivery into payroll and billing
3. Make life easier for staff as they can see their roster, answer payroll queries book leave and extra shifts
4. Unlock extra capacity by enabling those who want to work overtime let planners know digitally; helping to support their work life balance aspirations whilst finding those extra resources that you need
5. Keep control of your staff costs at every stage by making it easy to create rosters that meet your budgets.

"Beyond technology, cloud is a culture change. For many organisations, this is an opportunity for reworking processes and reframing approaches to work. It's a unique chance to create a culture shift."

Harold de Neef,
Group Director – Cloud, Civica

Migrating to Civica cloud software means

Stronger resilience and availability

We proactively maintain and manage Civica Roster in our own environment ensuring guaranteed availability even for home workers. This ensures stronger business continuity and disaster recovery.

Advanced security

With cyber-attacks on the rise every day, we continuously update and patch our software in the background to maintain high levels of security standards.

Better insights

We help you take advantage of BI tools and provide improved reporting and insights by combining data across solutions. This gives managers the information they need to make informed decisions.

Higher productivity

We regularly enhance our software to provide new releases, streamlining support processes. Empowering IT teams to be more productive and free up time to focus on supporting clinicians.

Faster innovation

The cloud provides a quicker way to help you access new innovation faster, leveraging the power of Microsoft Azure.

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