# CIVICA

# Civica Assess

## eAssessment software to help you test and certify learning skills

The last year has seen a rapid acceleration in online assessments and digital learning.

We can facilitate testing for recruitment screening, continuing professional development and compliance testing.

Trusted by organisations around the world, we've delivered over 12 million assessments to professional associations, government and regulated markets.

### Deliver dependable assessments

It can be difficult to ensure consistency of standards and candidates experience in examinations. Civica Assess ensures that examination bodies have the tools to assess skills, whilst maintaining the integrity of assessment with controlled secure access to exams and results.

### Improve user experience

Online assessments provide greater flexibility for candidates, particularly for candidates or employees in full-time employment. The ability to take an exam at a place and time to suit them is a real benefit. Civica Assess makes it easier to deliver assessments for candidates with accessibility issues or special considerations.

### Remove administrative burden

Significant costs and administration time can be saved by moving to online assessments. In-person exams can be expensive due to the operational complexity. From the cost of venues and invigilation to the exam materials and logistics, the costs add up. By digitising your exam operation, you can build resilience and save time and money.

Civica Assess is a complete assessment solution to enable you to prepare, deliver and mark online examinations or assessments, through a range of devices, anywhere in the world. We can also support a paper-based solution to meet all of your needs.

Our end-to-end examination process reduces administration, improves candidate experience, and maximises security.

### Content authoring

Varied and engaging assessments can be easily created through a simple, visual editor. Content authors can select from numerous question types ranging from simple multiple choice, true/false, text or numeric entry to more complex essay or case studies as well as audio or video captured responses. Responses can be recorded in multiple formats including video, audio, images and text.considerations.

### Key takeaways:

**1** | Digitise processes for improved records and rapid results

**2** | Greater flexibility and personalisation

**3** | Quality assurance from secure and objective testing.

"Civica Assess has supported our rapid transition from delivering paper-based exams to a 100% online model. The project was recognised in the Association Excellence Awards 2021, where we were awarded Best online learning and professional development programme."

**Dr Keith Hoodless,** Director of Lifelong Learning, Pensions

**Learn more:**
**civica.com/assessments**

**Contact us:**
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## Question bank

Civica Assess uses a hierarchical method to structure the questions within the item bank. This provides a full audit trail with item history, and records where the questions are used in test creation. This is underpinned by complete audit, archiving and security features to ensure the integrity of your assessments.

## Exam/test creation and publishing

Each assessment can be configured to best suit the candidate and the organisations' requirements. Templates enable quick exam builds and supports Testing on the Fly (TOTF) auto generation. Assessments can be designed as either fixed content or randomly allocated questions to protect against malpractice. Assessments can incorporate time-limits and warnings for the candidate and can be delivered in multi-language, including right-to-left and localisation.

## Online test delivery

Civica Assess delivers exams securely, accurately and efficiently. With a fast-loading, user-friendly candidate experience. Using HTML5 assessment player to ensure the test delivery continues without interruptions if the candidate's internet connection drops.

## Remote Invigilation\Proctoring

Civica Assess has the capability to deliver both Record and Review and Live invigilation options. This makes Civica Assess ideal for concurrent exam delivery. We also support Bring Your Own Invigilator and Device.

## Results and analysis

Civica Assess provides feedback for both candidates and the certifying organisation. This can either be instant, with auto marking of multiple-choice questions, or delayed. Tests can be retaken immediately with a resit function which generates non-repeating questions for additional assessments.

Full management information reports enable analysis of user history, responses and results, as well as the exam and item performance.

## Advanced online marking

Reduces the administration of manually marking an exam paper, as well as speeding up the time to issue results back to the candidate. The marking process is more secure and standardised and includes annotations, marking schemas and a marking workflow dashboard.

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**Assessments were delivered** by us to professional associations, government and regulated markets.

Learn more:
**civica.com/assessments**

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