

CIVICA



Agylia eLearning Library

Fair, Safe and Legal Collections

These collections are dedicated to protecting every level of your organisation and will meet safety and compliance needs. There are built-in refresher training and compliance campaigns to guide learner journeys.

A fundamental starting point for every organisation is to ensure that it's compliant. Only then can they focus on delivering great products and services to their customers. However, achieving compliance doesn't have to mean learning content that disengages the whole team.

CPD accreditation and certification for every lesson allows your organisation to make sure that all learning is compliant and reliable. The content is continuously refreshed to ensure learners are always up-to-date.

Collections are easily added to your Agylia Learning Management System (LMS) and are fully responsive, providing a great user experience across desktop, tablet and mobile devices. Whether learners are in the office, at home, travelling or working away, they'll have access to their eLearning.

## Compliance 101

Compliance 101 offers the perfect introduction to this important subject for all team members. Focusing on the needs of all organisations, this collection provides an engaging way for learners to complete all legislative compliance training.

Lessons include:

- Anti-bribery and corruption
- Anti-money laundering
- Competition law
- Criminal Finances Act 2017
- Fraud awareness
- Fraud prevention
- The Bribery Act 2010
- Whistleblowing
- Whistleblowing with confidence.

## Health and safety level 1 – team members

This collection contains a comprehensive set of health and safety information that's relevant to all workers. It makes employee safety the number one priority for your organisation's team members.

Lessons include:

- Lone working
- COSHH
- Display screen equipment

- Driving safety
- Fire safety
- Introduction to first aid
- Introduction to health and safety
- Manual handling
- Personal safety
- RIDDOR
- Working at height.

## Health and safety level 2 – managers and organisations

This collection will equip line managers with all the information they need to safely lead a team and maintain compliance.

Lessons include:

- Personal Emergency Evacuation Plan (PEEP)
- Asbestos awareness
- Health and safety in the workplace
- New and expectant mothers
- Office safety
- Risk management
- Security measures in the workplace
- Emergency planning
- Fire warden training (post- and pre-assessment)
- Line managers' health and safety
- Managing health and safety
- The principles of risk assessment
- Drug and alcohol awareness
- Electrical safety
- LOLER in the workplace
- PUWER in the workplace.

## Safeguarding

This collection goes beyond simply detailing the legislation and frameworks associated with safeguarding. It will instil learners with confidence to tackle safeguarding situations and provides the practical tools to ensure everyone is given a person-centred approach.

Lessons include:

- Safeguarding adults
- Safeguarding adults: Level 1
- Safeguarding adults: Level 2
- Safeguarding adults: Level 3 (modules 1-3)
- Safeguarding and child protection for non-children service workers
- Safeguarding children Level 1
- Safeguarding children Level 2
- Safeguarding children: Level 3 (modules 1-4)
- Safeguarding young people
- Safer recruitment
- Social media and safeguarding
- The role of the social worker in adult safeguarding
- Radicalisation
- Prevent.

## Equality, diversity and inclusion (EDI)

This collection is tailored to meet the needs of your organisation across all levels. Using 'lived experiences' and specifically designed learning paths, we'll help you create an inclusive workplace culture and appropriate working relationships. The content is regularly updated and provides a deep understanding of your role in EDI.

Lessons include:

- Diversity, inclusion and belonging
- Disability inclusion
- Unconscious bias
- Trans and non-binary inclusion
- LBGT+ inclusion
- Sexual harassment (UK and US)
- Dignity and respect at work

- Bullying and harassment
- Active bystander
- Mental health in the workplace.

## Cybersecurity

In this collection, the learner will gain practical experience by engaging with real-world scenarios. It introduces learners to cybercrime and cybersecurity and goes beyond GDPR to address how to protect an organisation's data, specific to individual job roles.

Lessons Included:

- Cybercrime
- Cybersecurity
- Cybersecurity in the workplace
- Data protection for call centre staff
- Data protection (core)
- Data protection for HR and managers
- Data protection for marketing staff
- Data security (core)
- Information governance
- Information management
- Information security.

## Custom eLearning courses

Are you looking for eLearning courses with learning designs and outcomes to meet your exact needs? We have a team of highly skilled and experienced instructional designers who will create custom content to help you achieve your aims.

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